



NORTHWEST FIRE DISTRICT

SERVING RESIDENTS OF THE NORTHWEST FIRE DISTRICT, THE FLOWING WELLS
COMMUNITY AND THE TOWN OF MARANA

PROUD TO BE ACCREDITED BY THE COMMISSION ON FIRE ACCREDITATION INTERNATIONAL

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



SPECIAL MEETING AGENDA

**Northwest Fire District Training Facility
5125 W. Camino de Fuego
Tucson, Arizona**

**Tuesday, September 6, 2016
06:00 PM**

The Northwest Fire District Governing Board will meet in Public Session for a Special Meeting on September 6, 2016, at 6:00 PM, in Building A of the Northwest Fire District Training Facility Located at 5125 W. Camino de Fuego, Tucson, AZ.

The following topics will be subject to Governing Board consideration, discussion, approval, or other action. All items on the agenda are set for possible action.

The order of the Agenda may be changed by order of the Board.

- I. Call to Order/Roll Call/Affirmation of Quorum**
- II. Salute to the Flag of the United States of America**
- III. Presentation of Service Awards**
- IV. Public Forum**

Speakers are limited to a three-minute oral presentation and may submit written comments of any length for Governing Board files. Those wishing to address the Governing Board should complete a Citizen Information Card prior to the meeting being called to order. The Governing Board is required under law to accept any materials presented. At the conclusion of the public forum, individual Board Members may respond to criticism made by those individuals who have addressed the Governing Board and may ask staff to review a matter and place it on a future agenda. However, Board Members may not discuss or take action on a matter raised during a call to the public, that is not already on the agenda, and are not obligated to comment upon materials or presentations made by the public.

- V. Consent Agenda**

The Consent Agenda contains items which might require action by the Board, but which are generally routine items not requiring Board discussion. Usually, a single motion will approve all items on the Consent Agenda, including any

resolutions. However, a Board Member may remove any item from the Consent Agenda, and that item will be discussed and voted upon separately.

Approval of Consent Agenda

- A. Approval to Purchase 20 Mobile Radios from Motorola Solutions in the Amount of \$135,541.35
- B. Approval to Purchase Equipment and Services to Implement the Phase II Upgrade of Technology Infrastructure
- C. Approval of the Annual Subscription Renewal for Microsoft Office 365 with SHI International in the Amount of \$55,636.19

VI. Reports and Correspondence

A. Fire Chief's Report

This is a summary of the activities of the Fire Chief and Administrative Staff concerning each of the District's Divisions including: Fire Suppression, Emergency Medical Services, Administrative Services, Finance, Human Resources, Special Projects, Logistics, Prevention and Safety Division and Wild Land Fire Fighting; the report might also include Administrative Activities in Annexations, Intergovernmental Relations, Community Assistance Programs, Fleet and Equipment, Labor and Management Relations, District Revenues and Expenditures, Strategic Planning, Information Technology, Status of Construction Projects, Status of Facilities, Public Outreach and Training.

B. Financial Reports

This report is a summary of the District's Financial Status including: Monthly Board Financial Report, Monthly Disbursements Report, Revenue and Expenditure Reports, Real Estate Tax Revenue Spreadsheets, Monthly Bond Report and Arizona State Land Billing and Payment Reports. The Board will be asked to approve the District's Monthly Disbursements Report.

VII. Business

- A. Discussion and Possible Action to Accept the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award in the Amount of \$3,487,680.00 to Hire 24 Firefighters

VIII. Future Agenda Items

A Governing Board Member May Bring Forth General Topics for a Future Meeting Agenda. The Governing Board May Not Discuss, Deliberate or Take Any Action on the Topics Presented, Pursuant to A.R.S. § 38-431.02 (H).

IX. Adjournment

George Carter, Board Chair

Two Board Briefing Books containing material related to the Board Meeting are available for public review the day before and the day of the Board Meeting during office hours at the Administration/Prevention and Safety Office located at 5225 W. Massingale Road, Tucson, Arizona 85743 – (520) 887-1010. The two Board Briefing Books are also available for public review at the Board Meetings.

The Northwest Fire District Board may vote to go into Executive Session on any agenda item pursuant to ARS §38-431.03 (A)(3) for discussion and consultation for legal advice with the Fire District Attorney on the matter(s) as set forth in the agenda item. Pursuant to Board Policy, from time to time, it might be necessary for a Board Member to attend a Board meeting via speakerphone.

The Northwest Fire District Training Facility is accessible to persons with disabilities. In compliance with the Americans with Disabilities Act (ADA), those persons with special needs, such as large-type face print or other reasonable accommodations, may request those through Heather D'Amico, by calling 887-1010, ext. 2905, before the meeting.

Posted September 2, 2016



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED

MEMORANDUM NO. 2016-146

Date: September 6, 2016
To: Governing Board
From: Heather D'Amico,
Type of Action: Formal Action/Motion
Agenda Item: Approval of Consent Agenda

RECOMMENDATION:

Approve the consent agenda as presented

MOTION:

Move to approve items A through C on the September 6, 2016, Consent Agenda as presented.

DISCUSSION:

Use of the Consent Agenda can help streamline the meetings by saving time on routine items allowing more time for in depth discussion of items such as the Budget. Attached to this memo you will find a packet for each item on the Consent Agenda. If the Governing Board wants to treat any item as a regular agenda item, the item can be considered under the Business section. For ease of procedure, if the Board has amendments to the meeting minutes (Item A), that might be handled separately before moving on to the rest of the Consent Agenda items.

If an individual item(s) is selected for removal from the Consent Agenda, the above motion could be modified to approve that item(s) under Business.

FISCAL IMPACT:

None

ALTERNATIVES:

Move items to Business for further discussion and individual vote, approve only selected items, or table items



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

5.A

SCHEDULED

MEMORANDUM NO. 2016-147

Date: September 6, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval to Purchase 20 Mobile Radios from Motorola Solutions in the Amount of \$135,541.35

RECOMMENDATION:

Staff recommends approving the purchase of 20 Mobile Radios from Motorola Solutions in the amount of \$135,541.35 including \$10,387.00 in applicable taxes.

MOTION:

Move to approve the purchase of 20 Mobile Radios from Motorola Solutions in the amount of \$135,541.35 including \$10,387.00 in applicable taxes.

DISCUSSION:

This is the third year of a three year process of Capital Improvement Program purchases to provide dual band hand-held and mobile radios in all of the district vehicles and equipment. This purchase does not complete the plan to date. This purchase does provide for the mobile radio implementation phase of all of our primary response related equipment and backup apparatus. The first two years of the program were dedicated to hand-held radios in which the radios were purchased at the end of one fiscal cycle and the beginning of the next so that we could equip all response resources with new and compatible radios.

FISCAL IMPACT:

This expenditure is contained in the Capital Improvement Program however, the allocation does not cover the total cost of the purchase. Savings from another capital purchase already completed, as well as revenue from the sale of surplus vehicles will be restricted to cover the additional cost beyond the budgeted amount.

ALTERNATIVES:

Following the upgrades recently completed in our radio system, these radios provide the final critical link in our emergency communications system. The alternative is to not purchase the needed amount, however, that creates a delay in getting all of our response units in a consistent communications plan. Staff recommends using other accounts within the CIP to complete this purchase for potentially critical

Memorandum 2016-147

Meeting of September 6, 2016

communications needs.

ATTACHMENTS:

- Quote (PDF)



Quote Number: QU0000372425

Effective: 10 AUG 2016

Effective To: 09 OCT 2016

5.A.a

Bill-To:

NORTHWEST FIRE DISTRICT
5225 W MASSINGALE RD
TUCSON, AZ 85743
United States

Attention:

Name: Mike Rollman
Phone: 5208871010

Sales Contact:

Name: Michael Colvin
Email: mikec@creativecom.com
Phone: 5208895547

Contract Number: ARIZONA STATE

Freight terms: FOB Destination

Payment terms: Net 30 Due

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
1	19	M30TSS9PW1AN	APX7500 DUAL BAND MID POWER	\$7,903.50	\$5,967.13	\$118,559.47
1a	35	W22BA	ADD: PALM MICROPHONE			
1b	35	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
1c	19	G67BC	ADD: REMOTE MOUNT MID POWER			
1d	19	GA00306AA	ADD: VHF MP PRIMARY BAND	-	-	-
1e	19	GA00225AA	ADD: 7/800MHZ SECONDARY BAND			
1f	19	GA00579AA	ADD: ENABLE DUAL BAND OPERATION			
1g	19	G78AR	ADD: 3 YEAR SERVICE FROM THE START LITE			
1h	19	G806BE	ADD: ASTRO DIGITAL CAI OPERATION			
1i	19	G51AT	ENH: SMARTZONE OPERATION APX			
1j	19	G444AE	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
1k	19	G442AJ	ADD: O5 CONTROL HEAD			
1l	35	G831AD	ADD: SPKR 15W WATER RESISTANT			
1m	19	G299AE	ADD: 1/4 WAVE ROOF TOP 150.8-162			
1n	19	G335AW	ADD: ANT 1/4 WAVE 762-870 MHZ			
1o	35	G361AH	ADD: P25 TRUNKING SOFTWARE			
1p	19	GA00580AA	ADD: TDMA OPERATION			
1q	19	QA00631AB	ADD: DVRS PSU ACTIVATION			
1r	19	G996AS	ENH: OVER THE AIR PROVISIONING			
1s	19	QA03399AA	ADD: ENHANCED DATA			
2	1	M30TSS9PW1AN	APX7500 DUAL BAND MID POWER	\$8,593.50	\$6,484.63	\$6,594.88
2a	2	W22BA	ADD: PALM MICROPHONE			
2b	1	GA00235AA	ADD: NO GPS ANTENNA NEEDED	-	-	-
2c	2	G628AC	ADD: REMOTE MOUNT CBL 17 FEET			
2d	1	G67BC	ADD: REMOTE MOUNT MID POWER			
2e	1	GA00306AA	ADD: VHF MP PRIMARY BAND	-	-	-
2f	1	GA00225AA	ADD: 7/800MHZ SECONDARY BAND			
2g	1	GA00579AA	ADD: ENABLE DUAL BAND OPERATION			

Attachment: Quote (2016-147 : Mobile Radio Purchase)

Item	Quantity	Nomenclature	Description	List price	Your price	Extended Price
2h	1	G78AR	ADD: 3 YEAR SERVICE FROM THE START LITE			
2i	1	G51AT	ENH: SMARTZONE OPERATION APX			
2j	1	G806BE	ADD: ASTRO DIGITAL CAI OPERATION			
2k	1	G444AE	ADD: APX CONTROL HEAD SOFTWARE	-	-	-
2l	1	G442AJ	ADD: O5 CONTROL HEAD			
2m	1	GA00092AS	ADD: DUAL-CONTRL HD HARDWARE			
2n	2	G831AD	ADD: SPKR 15W WATER RESISTANT			
2o	1	G299AE	ADD: 1/4 WAVE ROOF TOP 150.8-162			
2p	1	G335AW	ADD: ANT 1/4 WAVE 762-870 MHZ			
2q	1	G361AH	ADD: P25 TRUNKING SOFTWARE			
2r	1	GA00580AA	ADD: TDMA OPERATION			
2s	1	GA01767AG	APX MOBILE RADIO AUTHENTICATION			
2t	1	QA00631AB	ADD: DVRS PSU ACTIVATION			
2u	1	G996AS	ENH: OVER THE AIR PROVISIONING			
2v	1	QA03399AA	ADD: ENHANCED DATA			
2w	1	QA01648AA	ADD: ADVANCED SYSTEM KEY - HARDWARE KEY			

Estimated Tax Amount

\$10,387.00

Total Quote in USD

\$135,541.35

Pricing per AZ State Contract ADSP013-036880. Price includes shipping and 8.3% taxes.

THIS QUOTE IS BASED ON THE FOLLOWING:

1 This quotation is provided to you for information purposes only and is not intended to be an offer or a binding proposal.

If you wish to purchase the quoted products, Motorola Solutions, Inc. ("Motorola") will be pleased to provide you with our standard terms and conditions of sale (which will include the capitalized provisions below), or alternatively, receive your purchase order which will be acknowledged.

Thank you for your consideration of Motorola products.

2 Quotes are exclusive of all installation and programming charges (unless expressly stated) and all applicable taxes.

3 Purchaser will be responsible for shipping costs, which will be added to the invoice.

4 Prices quoted are valid for thirty(30) days from the date of this quote.

5 Unless otherwise stated, payment will be due within thirty days after invoice. Invoicing will occur concurrently with shipping.

MOTOROLA DISCLAIMS ALL OTHER WARRANTIES WITH RESPECT TO THE ORDERED PRODUCTS, EXPRESS OR IMPLIED INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE

MOTOROLA'S TOTAL LIABILITY ARISING FROM THE ORDERED PRODUCTS WILL BE LIMITED TO THE PURCHASE PRICE OF THE PRODUCTS WITH RESPECT TO WHICH LOSSES OR DAMAGES ARE CLAIMED. IN NO EVENT WILL MOTOROLA BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES.

Attachment: Quote (2016-147 : Mobile Radio Purchase)

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-148**

Date: September 6, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval to Purchase Equipment and Services to Implement the Phase II Upgrade of Technology Infrastructure

RECOMMENDATION:

Staff recommends approving the purchase of equipment and services to complete the Phase II Infrastructure upgrade.

MOTION:

Move to approve Purchase Request #17-15092 in the amount of \$146,144.16 to Logicalis for the purchase of equipment and services to complete the Phase II IT infrastructure upgrade.

DISCUSSION:

The equipment and services related to this purchase have been included in the Capital Improvement Plan and further discussed at length throughout the budget preparation process; specifically at the December 15, 2015 Board Meeting. The purchase includes a planned and budgeted implementation of a wireless management system for our wireless connectivity causing the amount of this purchase to be slightly higher than the original estimate of approximately \$94,800 as initially discussed during planning. We combined these purchases due to timing and implementation efficiencies. Both purchases are contained within the Capital Improvement Program document.

FISCAL IMPACT:

This purchase is funded within the IT Infrastructure Upgrade section of the Capital Improvement Program.

ALTERNATIVES:

N/A

ATTACHMENTS:

- Phase II Network Upgrades_Proposal (PDF)



PROPOSAL

Terms	Account Manager	Date	Quote #
NET 30	Brent Graves	08/17/16	LOGQ13098-04
Contract:			
Mohave SS 13A-LOGIC-0529			

Customer:

Northwest Fire District
 Doug Emans
Phone: (520) 887-1010
Fax:

Address:

Northwest Fire District - Logistics
 1520 W. Orange Grove Rd.
 Tucson, AZ 85704
 US

Project Name:

Network Upgrades and Replacements Phase II

Project Number:

OPP065966

* Fulfillment only. Drop ship to Customer Site

* Purchase order constitutes acceptance of Quote and above referenced Contract's Standard Terms & Conditions

Manufacturer	Part Number	Description	Qty	Unit Price	Ext. Pr
CISCO	ASA5525-FPWR-K9	ASA 5525-X with FirePOWER Services, 8GE, AC, 3DES/AES, SSD	1.00	\$5,577.00	\$5,577
GOV-SMARTNE	CON-SNT-A25FPK9	SNTC-8X5XNBD ASA 5525-X with FirePOWER Services, 8GE,	1.00	\$1,093.45	\$1,093
CISCO	SF-ASA-X-9.2.2-K8	ASA 9.2.2 Software image for ASA 5500-X Series, 5585-X, ASA-SM	1.00	\$0.00	\$0
CISCO	ASA5525-CTRL-LIC	Cisco ASA5525 Control License	1.00	\$0.00	\$0
CISCO	SF-ASA-FP5.4-K9	Cisco FirePOWER Software v5.4 for ASA 5500-X	1.00	\$0.00	\$0
CISCO	CAB-AC	AC Power Cord (North America), C13, NEMA 5-15P, 2.1m	1.00	\$0.00	\$0
CISCO	ASA-IC-B-BLANK	ASA 5525-X Interface Card Blank Slot Cover	1.00	\$0.00	\$0
CISCO	ASA5500X-SSD120INC	ASA 5512-X through 5555-X 120GB MLC SED SSD (Incl.)	1.00	\$0.00	\$0
CISCO	ASA5525-MB	ASA 5525 IPS Part Number with which PCB Serial is associated	1.00	\$0.00	\$0
CISCO	ASA5500-ENCR-K9	ASA 5500 Strong Encryption License (3DES/AES)	1.00	\$0.00	\$0
CISCO	L-ASA5525-AMP=	Cisco ASA5525 FirePOWER AMP License	1.00	\$0.00	\$0
CISCO	L-ASA5525-AMP-1Y	Cisco ASA5525 FirePOWER AMP 1YR Subscription	1.00	\$1,515.00	\$1,515
CISCO	L-AC-PLS-LIC=	Cisco AnyConnect Plus Term License, Total Authorized Users	25.00	\$0.00	\$0
CISCO	L-AC-PLS-1Y-S1	Cisco AnyConnect Plus License, 1YR, 25-99 Users	25.00	\$3.60	\$90
CISCO	WS-C2960X-24PS-L	Catalyst 2960-X 24 GigE PoE 370W, 4 x 1G SFP, LAN Base	13.00	\$1,917.00	\$24,921
GOV-SMARTNE	CON-SNT-WSC224SL	SNTC-8X5XNBD Catalyst 2960-X 24 G	13.00	\$190.95	\$2,482
CISCO	CAB-16AWG-AC	AC Power cord, 16AWG	13.00	\$0.00	\$0
CISCO	WS-C2960X-48FPS-L	Catalyst 2960-X 48 GigE PoE 740W, 4 x 1G SFP, LAN Base	15.00	\$3,957.00	\$59,355
GOV-SMARTNE	CON-SNT-WSC294SL	SNTC-8X5XNBD Catalyst 2960-X 48 G	15.00	\$394.25	\$5,913
CISCO	CAB-16AWG-AC	AC Power cord, 16AWG	15.00	\$0.00	\$0
CISCO	ISR4321-V/K9	Cisco ISR 4321 Bundle, w/UC License, CUBE-10	1.00	\$1,857.00	\$1,857
GOV-SMARTNE	CON-SNT-ISR4321V	SNTC-8X5XNBD Cisco ISR 4321 UC Bundle, PVD4-32, UC L	1.00	\$361.95	\$361
CISCO	SL-4320-IPB-K9	IP Base License for Cisco ISR 4320 Series	1.00	\$0.00	\$0
CISCO	SL-4320-UC-K9	Unified Communication License for Cisco ISR 4320 Series	1.00	\$0.00	\$0
CISCO	PWR-4320-AC	AC Power Supply for Cisco ISR 4320	1.00	\$0.00	\$0

Manufacturer	Part Number	Description	Qty	Unit Price	5.B.a
CISCO	CAB-AC-C5	AC Power Cord, Type C5, US, Canada	1.00	\$0.00	\$0.00
CISCO	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	2.00	\$0.00	\$0
CISCO	MEM-4320-4G	4G DRAM for Cisco ISR 4320 (Soldered on motherboard)	1.00	\$0.00	\$0
CISCO	MEM-FLSH-4G	4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	1.00	\$0.00	\$0
CISCO	SISR4300UK9-316S	Cisco ISR 4300 Series IOS XE Universal	1.00	\$0.00	\$0
CISCO	NIM-4FXO	4-port Network Interface Module - FXO (Universal)	1.00	\$600.00	\$600
CISCO	NIM-2FXO	2-port Network Interface Module - FXO (Universal)	1.00	\$300.00	\$300
CISCO	AIR-CT5520-K9	Cisco 5520 Wireless Controller w/rack mounting kit	1.00	\$12,000.00	\$12,000
GOV-SMARTNE	CON-SNT-AIRT5520	SNTC-8X5XNBD Cisco 5520 Wireless Controller	1.00	\$2,470.00	\$2,470
CISCO	CAB-N5K6A-NA	Power Cord, 200/240V 6A North America	1.00	\$0.00	\$0
CISCO	AIR-CT5520-SW-8.1	Cisco 5520 Wireless Controller SW Rel. 8.1	1.00	\$0.00	\$0
CISCO	AIR-CT6870-NIC-K9	PCIe Network Interface 20G	1.00	\$0.00	\$0
CISCO	AIR-BZL-C220M4	Cisco 5520 Wireless Controller Security Bezel	1.00	\$0.00	\$0
CISCO	AIR-MR-1X081RU-A	8GB DDR4-2133-MHz RDIMM/PC4-17000/single rank/x4/1.2v	4.00	\$0.00	\$0
CISCO	AIR-PSU1-770W	770W AC Hot-Plug Power Supply for 5520 Controller	1.00	\$0.00	\$0
CISCO	AIR-SD240GBKS4-EV	240GB 2.5 inch Enterprise Value 6G SATA SSD	1.00	\$0.00	\$0
CISCO	AIR-TPM2-001	Trusted Platform Module 1.2 for UCS (SPI-based)	1.00	\$0.00	\$0
CISCO	AIR-PSU-BLKP1U	Power Supply Blanking Panel for C220 M4 servers	1.00	\$0.00	\$0
CISCO	AIR-SD-32G-S	32GB SD Card for UCS servers	1.00	\$0.00	\$0
CISCO	AIR-CPU-E52609D	1.90 GHz E5-2609 v3/85W 6C/15MB Cache/DDR4 1600MHz	1.00	\$0.00	\$0
CISCO	AIR-CAP2702I-B-K9	802.11ac CAP w/CleanAir; 3x4:3SS; Int Ant; B Reg Domain	20.00	\$657.00	\$13,140
GOV-SMARTNE	CON-SNT-AIRC702K	SNTC-8X5XNBD 802.11ac CAP wClean Air, 3x4 3SS,Int Ant	20.00	\$41.80	\$836
CISCO	S3G4K9W7-15303JA	Cisco 2700 Series IOS WIRELESS LAN	20.00	\$0.00	\$0
CISCO	SWAP2700-CMB-A1-K9	Cisco 2700 Series Combined Unified and Autonomous (xxxxx) SW	20.00	\$0.00	\$0
CISCO	AIR-AP-BRACKET-1	802.11n AP Low Profile Mounting Bracket (Default)	20.00	\$0.00	\$0
CISCO	AIR-AP-T-RAIL-R	Ceiling Grid Clip for Aironet APs - Recessed Mount (Default)	20.00	\$0.00	\$0
CISCO	LIC-CT5520-UPG	Top Level SKU for 5520 AP Adder Licenses	1.00	\$0.00	\$0
GOV-SMARTNE	CON-SNT-LICCT552	SNTC-8X5XNBD Top Level SKU for 5520 AP Adder Licenses	1.00	\$0.00	\$0
CISCO	LIC-CT5520-1A	Cisco 5520 Wireless Controller 1 AP Adder License	20.00	\$120.00	\$2,400
GOV-SMARTNE	CON-SNT-LICT5520	SNTC-8X5XNBD Cisco 5520 Wireless Controller 1 AP Adde	20.00	\$24.70	\$494
*** SPARES ***					
CISCO	ISR4321-V/K9	Cisco ISR 4321 Bundle, w/UC License, CUBE-10	1.00	\$1,857.00	\$1,857
GOV-SMARTNE	CON-SNT-ISR4321V	SNTC-8X5XNBD Cisco ISR 4321 UC Bundle, PVDMA-32, UC L	1.00	\$361.95	\$361
CISCO	SL-4320-IPB-K9	IP Base License for Cisco ISR 4320 Series	1.00	\$0.00	\$0
CISCO	SL-4320-UC-K9	Unified Communication License for Cisco ISR 4320 Series	1.00	\$0.00	\$0
CISCO	PWR-4320-AC	AC Power Supply for Cisco ISR 4320	1.00	\$0.00	\$0
CISCO	CAB-AC-C5	AC Power Cord, Type C5, US, Canada	1.00	\$0.00	\$0
CISCO	FL-CUBEE-5	Unified Border Element Enterprise License - 5 sessions	2.00	\$0.00	\$0
CISCO	MEM-4320-4G	4G DRAM for Cisco ISR 4320 (Soldered on motherboard)	1.00	\$0.00	\$0
CISCO	MEM-FLSH-4G	4G Flash Memory for Cisco ISR 4300 (Soldered on motherboard)	1.00	\$0.00	\$0
CISCO	SISR4300UK9-316S	Cisco ISR 4300 Series IOS XE Universal	1.00	\$0.00	\$0

Total Material:	\$137,625.4
Sales Tax:	\$8,518.6
Trade-In / Discount:	-\$30,000.0
Total	\$116,144.1

Please note Logicalis Quote number on purchase order. Proposal expires 30 days from the date above.

Logicalis, Inc.

Northwest Fire District

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO # _____

Logicalis' terms of sale, found on our website at www.us.logicalis.com/tcsales, are incorporated herein by reference. For applicable engagements, State, Mohave, and SLD contract terms are incorporated herein by reference; however, for terms not addressed in the State, Mohave or SLD contracts, Logicalis' terms of sale shall supersede.

Attachment: Phase II Network Upgrades_Proposal (2016-148 : Phase II Infrastructure Purchase)

**Northwest Fire District Governing Board**

5225 West Massingale Rd.
Tucson, AZ 85743

SCHEDULED**MEMORANDUM NO. 2016-149**

Date: September 6, 2016
To: Governing Board
From: Doug Emans, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Approval of the Annual Subscription Renewal for Microsoft Office 365 with SHI International in the Amount of \$55,636.19

RECOMMENDATION:

Approve the annual renewal for Microsoft Office 365.

MOTION:

Move to approve the first annual subscription renewal for Microsoft Office 365 with SHI International in the amount of \$55,636.19 including applicable taxes.

DISCUSSION:

This is the first renewal in a 3 year contract the Board approved in July of 2015. Costs are maintained equally over the three year term. We have not experienced a cost increase in any way due to number of users or additional features. Overall, staff is pleased with the product and the variety of tools and features we have implemented within the first year of service has allowed us to take advantage of systems geared toward productivity which we were not able to afford prior. One example is the video conferencing feature that had been on the CIP list for several years, but was not funded due to higher priorities throughout the District. This function is now in place and used frequently for the delivery of training materials saving the Training staff valuable resource time, fuel and maintenance via on line delivery.

FISCAL IMPACT:

The cost of this service was anticipated and budgeted this year. As noted above, the cost remains stagnant at \$52,438.00 plus tax, bringing the total to \$55,636.19.

ALTERNATIVES:

Cancellation of the subscription is an option not supported by staff given the successful implementation and features included in this package.

ATTACHMENTS:

- Requisition (PDF)



Requisition #: 17-15150

Date: 08/01/2016

Vendor #: 0552

ISSUED TO: SHI INTERNATIONAL CORP.
PO BOX 952121
DALLAS, TX 75395-2121

SHIP TO: NORTHWEST FIRE DISTRICT
Attn: WAREHOUSE
1520 W ORANGE GROVE RD
TUCSON, AZ 85704

ITEM	UNITS DESCRIPTION	PROJECT	PRICE GL ACCOUNT NUMBER	AMOUNT
1	250 Off365PE3 ShrdSvr Alng SubsVL MVL		209.75 100-4100-52220-000	55,636.19
Detailed Description: Maintenance Agreement - 08/01/16-07/31/17				

Authorized By: _____

SUBTOTAL:	52,437.50
TOTAL TAX:	3,198.69
SHIPPING:	0.00
TOTAL	55,636.19



Federal tax ID: 22-3009648
 290 Davidson Ave.
 Somerset, NJ 08873
 Phone: 888-235-3871
 Fax: 732-805-9669

Please remit payment to:
 SHI International Corp
 P.O. Box 952121
 Dallas, TX 75395-2121
 Wire information: Wells Fargo Bank
 Wire Rt# 121000248
 ACH Rt# 021200025
 Account#2000037641964
 SWIFT Code: WFBUS6S
 For W-9 Form, www.shi.com/W9

Invoice No. B05308897

Invoice date 7/29/2016
 Customer number 1023283
 Sales order S37972370

Finance charge of 1.5 per month will be charged on
 past due accounts - 18%/yr.
 All returns require an RMA# supplied by your SHI
 Sales team.

Bill To
 Northwest Fire
 5225 W. Massingale
 Tucson, AZ 85743
 USA

Ship To
 Northwest Fire
 5225 W. Massingale
 Tucson, AZ 85743
 USA
 16-12007/Marco Vidal

Ship Date	Salesperson	Purchase Order	Ship Via	FOB	Terms
7/29/2016	Christopher Clark/Corp-SMB	16-12007	FEDEX GROUND	FOB ORIGIN	NET 30

Item No. Mfg Part No.	Description	Qty Ordered	Qty Shipped	Unit Price	Extended Price
29735414 AAA-10842 ESD MICROSOFT SELECT	Off365PE3 ShrdSvr ALNG SubsVL MVL PerUsr Windows - Multiple Windows Platform All Languages ESD Software Enrollment No.: 7776245 Agreement No.: 01E73864 Country of Usage: USA Maintenance From date: 8/1/2016 Maintenance To date: 7/31/2017	250	250	209.75	52,437.50

Quote: 10086497

Sales Balance	52,437.50
Freight	0.00
Recycling Fee	0.00
Sales Tax	3,198.69
Total	55,636.19
Currency	USD



Northwest Fire District Governing Board

5225 West Massingale Rd.
Tucson, AZ 85743

7.A

SCHEDULED

MEMORANDUM NO. 2016-150

Date: September 6, 2016
To: Governing Board
From: Brad Bradley, Assistant Chief
Type of Action: Formal Action/Motion
Agenda Item: Discussion and Possible Action to Accept the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Award in the Amount of \$3,487,680.00 to Hire 24 Firefighters

RECOMMENDATION:

Approve the acceptance of the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$3,487,680.00 to hire a minimum of 24 personnel to staff station 40 and supplement the operations rover pool.

MOTION:

Move to approve the acceptance of the 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant in the amount of \$3,487,680.00 to hire a minimum of 24 personnel to staff station 40 and supplement the operations rover pool.

DISCUSSION:

The District applied for the 2015 SAFER grant last fiscal year (15/16) in the amount of \$3,487,680.00. The intent of the grant application was to seek funding for 24 personnel to better meet the needs of our community in alignment with the applicable National Fire Protection Agency (NFPA) standards that the Department of Homeland Security (DHS) utilizes as benchmark performance measures for grant approval. The grant does not require matching funds be provided from the District, however does require minimum staffing levels be maintained for the two (2) year coverage period of the grant.

The District received notification that its application was approved. Formal acceptance is now required in order to begin the process towards receiving and expending these grant funds in accordance with requirements of the grant. With the acceptance of this grant, the District will be required to increase the current number of full time equivalents (FTE's) in primary response roles from 168 to a minimum of 192. This number must be sustained and any decreases must be filled within a six (6) month period of time. During the term of this grant period, four (4) personnel will be retiring through the DROP process and will need to be filled as a result.

The application the District submitted specified 12 personnel were to be utilized to staff station 40, and 12 personnel were to be utilized to augment staffing levels of our current rover pool. That said, provided we maintain a minimum of 192 response personnel the larger and more important intent of the grant's purpose is being met, which is to bolster the numbers of firefighters so that adequate response to the community is provided.

As the Board is aware, authorization was provided to fill vacant positions within operations during the later half of FY16-17. That said, many potential obstacles that will negatively impact our ability to serve our public in the future were simply unclear during the budgeting process. These challenges are now coming into greater clarity and have required staff to adjust budgetary capacity to address these challenges from a resourcing perspective.

During the bond study project it became clear that growth in the Northwest Fire District, mainly within the Town of Marana, will be much greater than originally anticipated. As a result, the bond committee has recommended more facilities than what was originally contemplated by District staff. This necessarily will require an increase in service and support personnel. With the increased population within the Dove Mountain community specifically, additional personnel will be needed to adequately provide for ambulance transportation within this growing community.

With the Ina Rd. / Interstate 10 overpass construction, one of the single biggest arterial travel corridors within the District will be closed for nearly two (2) years. This is going to result in 10's of thousands of vehicles per day being funneled onto much smaller and already congested roadways. The District's ability to service this entire area is going to be severely constrained beginning February 2017. The areas west of Ina are going to be the most impacted. This is due to the lack of units within close proximity during peak demand hours when access is most limited. Unlike the Prince Rd. overpass construction project where the Tucson Fire Department relied upon the District to collaboratively service this area given our proximity, Ina Rd is in the heart of our District which does not allow for a similar solution. District staff sought Federal, State, and Local resourcing assistance associated with this project. While there are programs created to assist with projects such as this, none are currently funded. As a result, additional staffing is needed during peak activity hours to provide for response assurance to this high risk, high volume, and high value area of our District during the construction project.

And finally, with the coming conclusion of the District's Standard of Response Cover (SORC) revision, the data clearly demonstrates lessening response reliability in our busiest areas due to the increasing call volumes of our Engines. At present, we have

three (3) Engines that consistently rank as some of the busiest in Southern Arizona, and one (1) Engine that is often the busiest in Southern Arizona. Given this analysis, EN342 was reassigned to the core of our District from the Training Division to augment response during peak activity times. Doing so lessens our ability to provide for needed response coverage elsewhere, to include the Ina/I-10 area.

With these and other factors having been considered, the District determined a reallocation of personnel and available personnel capacity was necessary to mitigate the impacts of these challenges. Existing rover personnel will be utilized to staff RT337 primarily based at Station 37, and EN340 will be staffed and function as a peak activity Engine based at our Training Division during the Ina/Interstate 10 construction project. At the conclusion of this project, EN340 will transition to 24/7 coverage and be placed at station 40 with the necessary staffing. In addition, available personnel capacity has been reallocated to fill several critical support positions necessary to support the District's activities.

The opportunity to accept this grant award comes at a very opportune time for the organization. With the reallocation of personnel and budget capacity occurring to address identified and some still emerging needs, this critical supplement would allow the District to fully provide for the community's needs while maintaining our stated intents of the award in accordance with the requirements of the grant; 12 personnel to staff future station 40, 12 personnel for the rover pool, and no less than 192 response personnel in total.

FISCAL IMPACT:

The largest fiscal impact associated with the acceptance of this grant would occur mid-way through FY 18-19 upon expiration of the grant. All grant funded personnel would then need to be funded through the tax levy resulting in an increase of approx. \$1,750,000.00 per year. That said, new or increasing tax revenue in the high growth areas of the District previously discussed are anticipated to provide for this increase.

Additional fiscal impacts associated with this grant award pertain specifically to the recruitment, testing, and training processes associated with these personnel.

The current FY budget contains capacity to provide personal protective equipment (PPE) and uniforms for 20 personnel. The total cost of outfitting an additional four (4) personnel will be \$26,000.00.

District staff will be conducting a "green" academy process. In order to reach the intended pool of candidates, a more robust marketing effort than would normally be conducted is necessary. Given the potential for large numbers of applicants as a result,

District staff have capped the total number of applicants at 1000. While the cost of overtime hours for selection and training is currently budgeted, the budget may not support the total number of written exams that may be necessary for this many candidates. This may result in an increased cost of approx. \$13,000.00.

In all, the total potential unbudgeted expense associated with the acceptance of this award and subsequent processing of associated personnel could be as high as \$39,000.00. However, District staff are not requesting additional funding at this time. Staff will utilize available capacity, budget reallocations, or potentially use contingency funds at the conclusion of this FY should cost overages occur as a result.

ALTERNATIVES:

Due to the necessity of this much needed supplement to the District, no alternatives are suggested at this time.

ATTACHMENTS:

- 2015 SAFER Award Package (DOCX)
- SAFER letter (PDF)
- SAFER Acceptance Letter (DOCX)

Award Package

U.S. Department of Homeland Security
Washington, D.C. 20472



FEMA

Mr. William Hughes
Northwest Fire District
5225 West Massingale Road
Tucson, Arizona 85743-8416

Re: Grant No. EMW-2015-FH-00605

Dear Mr. Hughes:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant has been approved in the amount of \$3,487,680.00. As a condition of this award, you are required to contribute a cost match in the amount of \$0.00 of non-Federal funds, or 0 percent of the Federal contribution of \$3,487,680.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2015 Staffing for Adequate Fire and Emergency Response (SAFER) Grant Notice of Funding Opportunity.

Attachment: 2015 SAFER Award Package (2016-150 : 2015 SAFER Grant Award)

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at <https://www.sam.gov/portal/public/SAM/>. It is your entity's responsibility to have a valid DUNS number at the time of registration.

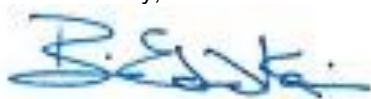
In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to <https://portal.fema.gov> to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,



Brian E. Kamoie
Assistant Administrator
Grant Programs Directorate

Summary Award Memo

**SUMMARY OF ASSISTANCE ACTION
STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE GRANTS
Application**

INSTRUMENT: GRANT

AGREEMENT NUMBER: EMW-2015-FH-00605

GRANTEE: Northwest Fire District

DUNS NUMBER: 806342663

AMOUNT: \$3,487,680.00, Hiring

Project Description

The purpose of the Staffing for Adequate Fire and Emergency Response Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Staffing for Adequate Fire and Emergency Response Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

05-FEB-17 to 04-FEB-19

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel: \$2,187,600.00

Fringe Benefits \$1,300,080.00

Travel	\$0.00
Equipment	\$0.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
Total	\$3,487,680.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Francisco Bernal at francisco.bernal2@fema.dhs.gov

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

Grants Operations POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Francisco Bernal at francisco.bernal2@fema.dhs.gov

Agreement Articles



FEMA

U.S. Department of Homeland Security
Washington, D.C. 20472

AGREEMENT ARTICLES

STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) Grants

GRANTEE: Northwest Fire District

PROGRAM: Staffing for Adequate Fire and Emergency Response (SAFER) - Hiring

AGREEMENT NUMBER: EMW-2015-FH-00605

AMENDMENT NUMBER:

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Article XL	Disposition of Equipment Acquired Under the Federal Award

I. **Assurances, Administrative Requirements and Cost Principles**

Recipients of DHS federal financial assistance must complete OMB Standard Form [424B Assurances - Non-Construction Programs](#). Certain assurances in this document may not be applicable to your program, and the awarding agency may require applicants to certify additional assurances. Please contact the program awarding office if you have any questions.

The administrative requirements and cost principles that apply to DHS award recipients originate from:

[2 C.F.R. Part 200](#), *Uniform Administrative Requirement, Cost Principles, and Audit Requirements for Federal Awards*, as adopted by DHS at 2 C.F.R. Part 3002.

II. **Acknowledgement of Federal Funding from DHS**

All recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with Federal funds.

III. **Activities Conducted Abroad**

All recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.

IV. **Age Discrimination Act of 1975**

All recipients must comply with the requirements of the *Age Discrimination Act of 1975* ([42 U.S.C. § 6101 et seq.](#)), which prohibits discrimination on the basis of age in any program or activity receiving Federal financial assistance.

V. **Americans with Disabilities Act of 1990**

All recipients must comply with the requirements of Titles I, II, and III of the *Americans with Disabilities Act*, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities ([42 U.S.C. §§ 12101-12213](#)).

VI. **Best Practices for Collection and Use of Personally Identifiable Information (PII)**

All recipients who collect PII are required to have a publically-available privacy policy that describes what PII they collect, how they use the PII, whether they share PII with third parties, and how individuals may have their PII corrected where appropriate.

Award recipients may also find as a useful resource the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) respectively.

VII. **Title VI of the Civil Rights Act of 1964**

All recipients must comply with the requirements of Title VI of the *Civil Rights Act of 1964* ([42 U.S.C. § 2000d et seq.](#)), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Implementing regulations for the Act are found at [6 C.F.R. Part 21](#) and [44 C.F.R. Part 7](#).

VIII. **Civil Rights Act of 1968**

All recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex ([42 U.S.C. § 3601 et seq.](#)), as implemented by the Department of Housing and Urban Development at [24 C.F.R. Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units-i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)-be designed and constructed with certain accessible features (see [24 C.F.R. § 100.201](#)).

IX. **Copyright**

All recipients must affix the applicable copyright notices of [17 U.S.C. §§ 401 or 402](#) and an acknowledgement of Government sponsorship (including

award number) to any work first produced under Federal financial assistance awards, unless the work includes any information that is otherwise controlled by the Government (e.g., classified information or other information subject to national security or export control laws or regulations).

X. **Debarment and Suspension**

All recipients must comply with Executive Orders [12549](#) and [12689](#), which provide protection against waste, fraud and abuse by debarring or suspending those persons deemed irresponsible in their dealings with the Federal government.

XI. **Drug-Free Workplace Regulations**

All recipients must comply with the *Drug-Free Workplace Act of 1988* ([41 U.S.C. § 701 et seq.](#)), which requires that all organizations receiving grants from any Federal agency agree to maintain a drug-free workplace. DHS has adopted the Act's implementing regulations at [2 C.F.R Part 3001](#).

XII. **Duplication of Benefits**

Any cost allocable to a particular Federal award provided for in [2 C.F.R. Part 200, Subpart E](#) may not be charged to other Federal awards to overcome fund deficiencies, to avoid restrictions imposed by Federal statutes, regulations, or terms and conditions of the Federal awards, or for other reasons. However, this prohibition would not preclude the non-Federal entity from shifting costs that are allowable under two or more Federal awards in accordance with existing Federal statutes, regulations, or the terms and conditions of the Federal awards.

XIII. **Energy Policy and Conservation Act**

All recipients must comply with the requirements of [42 U.S.C. § 6201](#) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issues in compliance with this Act.

XIV. **Reporting Subawards and Executive Compensation**

a. **Reporting of first-tier subawards.**

1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that obligates \$25,000 or more in Federal funds that does not include Recovery funds (as defined in section 1512(a)(2) of the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5) for a subaward to an entity (see definitions in paragraph e. of this award term).

2. *Where and when to report.*

- i. You must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
- ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)

3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.

b. Reporting Total Compensation of Recipient Executives.

1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if-

i. the total Federal funding authorized to date under this award is \$25,000 or more;

ii. in the preceding fiscal year, you received-

(A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:

- i. As part of your registration profile at <https://www.sam.gov>.
- ii. By the end of the month following the month in which this award is made, and annually thereafter.

c. Reporting of Total Compensation of Subrecipient Executives.

1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most highly compensated executives for the subrecipient's preceding completed fiscal year, if-

- i. in the subrecipient's preceding fiscal year, the subrecipient received-

(A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and

(B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

- ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:

- i. To the recipient.
- ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given

year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.

d. Exemptions

If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:

- i. Subawards,
- and
- ii. The total compensation of the five most highly compensated executives of any subrecipient.

e. Definitions. For purposes of this award term:

1. *Entity* means all of the following, as defined in 2 CFR part 25:

- i. A Governmental organization, which is a State, local government, or Indian tribe;
- ii. A foreign public entity;
- iii. A domestic or foreign nonprofit organization;
- iv. A domestic or foreign for-profit organization;
- v. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

2. *Executive* means officers, managing partners, or any other employees in management positions.

3. *Subaward*:

- i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
- ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see Sec. __.210 of the attachment to OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations").
- iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

4. *Subrecipient* means an entity that:

- i. Receives a subaward from you (the recipient) under this award; and
- ii. Is accountable to you for the use of the Federal funds provided by the subaward.

5. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):

- i. *Salary and bonus.*
- ii. *Awards of stock, stock options, and stock appreciation rights.* Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
- iii. *Earnings for services under non-equity incentive plans.* This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
- iv. *Change in pension value.* This is the change in present value of defined benefit and actuarial pension plans.
- v. *Above-market earnings on deferred compensation which is not tax-qualified.*
- vi. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.

XV. **False Claims Act and Program Fraud Civil Remedies**

All recipients must comply with the requirements of [31 U.S.C. §3729](#) which set forth that no recipient of federal payments shall submit a false claim for payment. See also [38 U.S.C. § 3801-3812](#) which details the administrative remedies for false claims and statements made.

XVI. **Federal Debt Status**

All recipients are required to be non-delinquent in their repayment of any Federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See [OMB Circular A-129](#) and form SF-424B, item number 17 for additional information and guidance.

XVII. **Fly America Act of 1974**

All recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under [49 U.S.C. § 41102](#)) for international air transportation of people and property to the extent that such service is available, in accordance with the *International Air Transportation Fair Competitive Practices Act of 1974* ([49 U.S.C. § 40118](#)) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, [amendment](#) to Comptroller General Decision B-138942.

XVIII. **Hotel and Motel Fire Safety Act of 1990**

In accordance with Section 6 of the *Hotel and Motel Fire Safety Act of 1990*, [15 U.S.C. §2225a](#), all recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with Federal funds complies with the fire prevention and control guidelines of the *Federal Fire Prevention and Control Act of 1974*, as amended, 15 U.S.C. §2225.

XIX. **Limited English Proficiency (Civil Rights Act of 1964, Title VI)**

All recipients must comply with the *Title VI of the Civil Rights Act of 1964* (Title VI) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. Providing meaningful access for persons with LEP may entail providing language assistance services, including oral interpretation and written translation. In order to facilitate compliance with Title VI, recipients are encouraged to consider the need for language services for LEP persons served or encountered in developing program budgets. Executive Order 13166, *Improving Access to Services for Persons with Limited English Proficiency* (August 11, 2000), requires federal agencies to issue guidance to recipients, assisting such organizations and entities in understanding their language access obligations. DHS published the required recipient guidance in April 2011, *DHS Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 76 Fed. Reg. 21755-21768, (April 18, 2011). The Guidance provides helpful information such as how a recipient can determine the extent of its obligation to provide language services; selecting language services; and elements of an effective plan on language assistance for LEP

persons. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.

XX. **Lobbying Prohibitions**

All recipients must comply with [31 U.S.C. §1352](#), which provides that none of the funds provided under an award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any Federal action concerning the award or renewal.

XXI. **Non-supplanting Requirement**

All recipients who receive awards made under programs that prohibit supplanting by law must ensure that Federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-Federal sources. Where federal statutes for a particular program prohibits supplanting, applicants or recipients may be required to demonstrate and document that a reduction in non-Federal resources occurred for reasons other than the receipt of expected receipt of Federal funds.

XXII. **Patents and Intellectual Property Rights**

Unless otherwise provided by law, recipients are subject to the [Bayh-Dole Act, Pub. L. No. 96-517](#), as amended, and codified in [35 U.S.C. § 200](#) et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from financial assistance awards are in [37 C.F.R. Part 401](#) and the standard patent rights clause in 37 C.F.R. § 401.14.

XXIII. **Procurement of Recovered Materials**

All recipients must comply with section 6002 of the [Solid Waste Disposal Act](#), as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and

resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

XXIV. **Contract Provisions for Non-federal Entity Contracts under Federal Awards**

a. Contracts for more than the simplified acquisition threshold set at \$150,000.

All recipients who have contracts exceeding the acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by Civilian Agency Acquisition Council and the Defense Acquisition Regulation Council as authorized by [41 U.S.C. §1908](#), must address administrative, contractual, or legal remedies in instance where contractors violate or breach contract terms and provide for such sanctions and penalties as appropriate.

b. Contracts in excess of \$10,000.

All recipients that have contracts exceeding \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

XXV. **SAFECOM**

All recipients who receive awards made under programs that provide emergency communication equipment and its related activities must comply with the [SAFECOM](#) Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

XXVI. **Terrorist Financing E.O. 13224**

All recipients must comply with [U.S. Executive Order 13224](#) and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. It is the legal responsibility of recipients to ensure compliance with the E.O. and laws.

XXVII. **Title IX of the Education Amendments of 1972 (Equal Opportunity in Education Act)**

All recipients must comply with the requirements of Title IX of the Education Amendments of 1972 ([20 U.S.C. § 1681 et seq.](#)), which provides that no person in the United States will, on the basis of sex,

be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. Implementing regulations are codified at [6 C.F.R. Part 17](#) and [44 C.F.R. Part 19](#)

XXVIII. Trafficking Victims Protection Act of 2000

All recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the *Trafficking Victims Protection Act (TVPA) of 2000*, as amended ([22 U.S.C. § 7104](#)). This is implemented in accordance with OMB Interim Final Guidance, *Federal Register*, Volume 72, No. 218, November 13, 2007. Full text of the award term is located at [2 CFR § 175.15](#).

XXIX. Rehabilitation Act of 1973

All recipients must comply with the requirements of Section 504 of the *Rehabilitation Act of 1973*, [29 U.S.C. § 794](#), as amended, which provides that no otherwise qualified handicapped individual in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. These requirements pertain to the provision of benefits or services as well as to employment.

XXX. USA Patriot Act of 2001

All recipients must comply with requirements of the *Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act* (USA PATRIOT Act), which amends [18 U.S.C. §§ 175-175c](#). Among other things, the USA PATRIOT Act prescribes criminal penalties for possession of any biological agent, toxin, or delivery system of a type or in a quantity that is not reasonably justified by a prophylactic, protective, bona fide research, or other peaceful purpose.

XXXI. Use of DHS Seal, Logo and Flags

All recipients must obtain DHS's approval prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.

XXXII. Whistleblower Protection Act

All recipients must comply with the statutory requirements for whistleblower protections (if applicable) at [10 U.S.C § 2409](#), [41 U.S.C. § 4712](#), and [10 U.S.C. § 2324](#), [41 U.S.C. §§ 4304](#) and [4310](#).

XXXIII. DHS Specific Acknowledgements and Assurances

All recipients must acknowledge and agree-and require any sub-recipients, contractors, successors, transferees, and assignees acknowledge and agree-to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.

1. Recipients must cooperate with any compliance review or complaint investigation conducted by DHS.
2. Recipients must give DHS access to and the right to examine and copy records, accounts, and other documents and sources of information related to the grant and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status, the recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS awarding office and the DHS Office of Civil Rights and Civil Liberties.
6. In the event any court or administrative agency makes a finding of discrimination on grounds of race, color, national origin (including limited English proficiency), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS Component and/or awarding office.

The United States has the right to seek judicial enforcement of these obligations.

XXXIV. System of Award Management and Universal Identifier Requirements

A. Requirement for System of Award Management

Unless exempted from this requirement under 2 CFR 25.110, you as the recipient must maintain the currency of your information in the SAM until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that you review and update the information at least annually after the initial registration, and more frequently if required by changes in your information or another award term.

B. Requirement for unique entity identifier

If authorized to make subawards under this award, you:

1. Must notify potential subrecipients that no entity (see definition in paragraph C of this award term) may receive a subaward from you unless the entity has provided its unique entity identifier to you.
2. May not make a subaward to an entity unless the entity has provided its unique entity identifier to you.

C. Definitions

For purposes of this award term:

1. *System of Award Management(SAM)* means the Federal repository into which an entity must provide information required for the conduct of business as a recipient. Additional information about registration procedures may be found at the SAM Internet site (currently at <http://www.sam.gov>).
2. *Unique entity identifier* means the identifier required for SAM registration to uniquely identify business entities.
3. *Entity*, as it is used in this award term, means all of the following, as defined at 2 CFR part 25, subpart C:
 - a. A Governmental organization, which is a State, local government, or Indian Tribe;
 - b. A foreign public entity;
 - c. A domestic or foreign nonprofit organization;
 - d. A domestic or foreign for-profit organization; and

e. A Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity.

4. *Subaward*:

a. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.

b. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.330).

c. A subaward may be provided through any legal agreement, including an agreement that you consider a contract.

5. *Subrecipient* means an entity that:

a. Receives a subaward from you under this award; and

b. Is accountable to you for the use of the Federal funds provided by the subaward.

XXXV. **Animal Welfare Act of 1966**

All recipients of financial assistance will comply with the requirements of the Animal Welfare Act, as amended (7 U.S.C. §2131 et seq.), which requires that minimum standards of care and treatment be provided for vertebrate animals bred for commercial sale, used in research, transported commercially, or exhibited to the public.

Recipients must establish appropriate policies and procedures for the humane care and use of animals based on the Guide for the Care and Use of Laboratory Animals and comply with the Public Health Service Policy and Government Principles Regarding the Care and Use of Animals.

XXXVI. **Protection of Human Subjects**

All recipients of financial assistance will comply with the requirements of the Federal regulations at 45 CFR Part 46, which requires that recipients comply with applicable provisions/law for the protection of human subjects for purposes of research. Recipients must also comply with the requirements in DHS Management Directive 026-04, Protection of Human Subjects, prior to implementing any work with human subjects. For purposes of 45 CFR Part 46, research means a

systematic investigation, including research, development, testing, and evaluation, designed to develop or contribute to general knowledge. Activities that meet this definition constitute research for purposes of this policy, whether or not they are conducted or supported under a program that is considered research for other purposes. The regulations specify additional protections for research involving human fetuses, pregnant women, and neonates (Subpart B); prisoners (Subpart C); and children (Subpart D). The use of autopsy materials is governed by applicable State and local law and is not directly regulated by 45 CFR Part 46.

XXXVII. Incorporation by Reference of Notice of Funding Opportunity

The Notice of Funding Opportunity for this program is hereby incorporated into your award agreement by reference. By accepting this award, the recipient agrees that all allocations and use of funds under this grant will be in accordance with the requirements contained in the Notice of Funding Opportunity.

XXXVIII. Acceptance of Post Award Changes

In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. If you have questions about these procedures, please contact the AFG Help Desk at 1-866-274-0960, or send an email to firegrants@dhs.gov.

XXXIX. Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. For awards with an approved budget greater than \$150,000, you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

XL. Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from

DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

FEDERAL EMERGENCY MANAGEMENT AGENCY OBLIGATING DOCUMENT FOR AWARD/AMENDMENT						
1. AGREEMENT NO. EMW-2015-FH-00605	2. AMENDMENT NO. 0	3. RECIPIENT NO. 86-0472471	4. TYPE OF ACTION AWARD	5. CONTROL NO. WX02376N2016T		
6. RECIPIENT NAME AND ADDRESS Northwest Fire District 5225 West Massingale Road Tucson Arizona, 85743-8416	7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20472 POC: Chenise Purvis 202-786-9446		8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472			
9. NAME OF RECIPIENT PROJECT OFFICER William Hughes	PHONE NO. 5208871010X2701	10. NAME OF PROJECT COORDINATOR Catherine Patterson		PHONE NO. 1-866-274-0960		
11. EFFECTIVE DATE OF THIS ACTION 05-FEB-17	12. METHOD OF PAYMENT SF-270	13. ASSISTANCE ARRANGEMENT Cost Sharing	14. PERFORMANCE PERIOD From:05-FEB-17 To:04-FEB-19 Budget Period From:30-MAR-16 To:01-OCT-16			
15. DESCRIPTION OF ACTION a. (Indicate funding data for awards or financial changes)						
PROGRAM NAME ACRONYM	CFDA NO.	ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXX-XXXX-XXXX-XXXX-X	PRIOR TOTAL AWARD	AMOUNT AWARDED THIS ACTION + OR (-)	CURRENT TOTAL AWARD	CUMULATIVE NON-FEDERAL COMMITMENT
SAFER	97.083	2016-F5-C211-P4310000-4101-D	\$0.00	\$3,487,680.00	\$3,487,680.00	\$0.00
TOTALS			\$0.00	\$3,487,680.00	\$3,487,680.00	\$0.00
b. To describe changes other than funding data or financial changes, attach schedule and check here. N/A						
16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) SAFER recipients are not required to sign and return copies of this document. However, recipients should print and keep a copy of this document for their records.						
16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.						
17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) N/A					DATE N/A	
18. FEMA SIGNATORY OFFICIAL (Name and Title) Rosalie Vega					DATE 13-JUL-16	

Attachment: 2015 SAFER Award Package (2016-150 : 2015 SAFER Grant Award)

NORTHWEST FIRE DISTRICT*Our Mission is to Save Lives, Protect Property, and Care for Our Community.*

ADMINISTRATION/PREVENTION & SAFETY
5225 W. MASSINGALE ROAD
TUCSON AZ 85743

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



April 12, 2016

Catherine Patterson, Branch Chief
Assistance to Firefighters Grants Branch
RE: Governing Body Letter
DHS/FEMA
800 K Street NW Mailstop 3620
Washington DC 20472-3620

Dear Ms. Matterson:

This letter confirms that the Governing Board of the Northwest Fire District fully understands the commitment required by the District should we be awarded a SAFER Grant in the upcoming Grant cycle.

Local economic projections show that the District is adequately funded to maintain these positions once the Grant funding expires. The savings we will be able to realize by the reduction in our overtime costs will also be significant.

The Grant Application package, and associated requirements, have been reviewed by Board members, and the Board gave unanimous approval at our February meeting to submit this application.

Thank you for your support and diligence in this matter.

Sincerely,


George Carter
Board Chair





NORTHWEST FIRE DISTRICT

Our Mission is to Save Lives, Protect Property, and Care for Our Community.

**ADMINISTRATION/PREVENTION & SAFETY
5225 W. MASSINGALE ROAD
TUCSON AZ 85743**

PHONE: (520) 887-1010 FAX: (520) 887-1034 www.northwestfire.org



7.A.c

Danielle Shelton, MBA
Fire Program Specialist
Assistance to Firefighters Grants (SAFER)
DHS FEMA Grant Programs Directorate
desk: 202-786-0819 | fax: 540-504-2167
mobile: 202-341-2132

Ms. Shelton,

The Northwest Fire District has reviewed the award package for Grant Number EMW-2015-FH-00605 and has requested a Special Meeting of the District's Governing Board to obtain their acceptance of the award. The earliest the District can schedule this meeting is September 6, 2016. Once the Governing Board accepts the award, the District will acknowledge acceptance, as required, on the grant web site. In the meantime the District is preparing the pre-SAFER Roster for submittal to you by August 29, 2016.

I have been designated as the District's contact for this Grant. Please let me know if you have any questions or concerns regarding this timeline.

Thank you,
Dugger

Dugger Hughes
Northwest Fire District
Logistics Deputy Chief
5225 West Massingale Road
Tucson, AZ 85743f
520-887-1010 ext 2701 (office)
520-730-1748 (cell)
dhughes@northwestfire.org

Attachment: SAFER Acceptance Letter (2016-150 : 2015 SAFER Grant Award)